[Your Street Address]

[Your City, State Zip code]

April 3, 2017

USCIS

P.O. Box 21262

Phoenix, AZ 85036

**RE: I-90, Application to Replace Permanent Resident Card**

**Applicant: [Your Full Name]**

**Case No.: [Your A-Number]**

To Whom It May Concern:

I was granted Permanent Residence on [insert date]. My Permanent Resident Card will be expiring and for that reason would like to apply for a new card. Enclosed please find the following documents:

1. Check for $540 ($455 Form I-90 filing fee plus $85 biometrics fee)

2. Form I-90

3. Form G-1145

4. Copy of my old edition Permanent Resident (I-551) card

I am requesting that your office process my new Permanent Resident Card at your earliest convenience. If you have any questions or concerns, please call me at [(000) 000-0000]. Thank you for the time taken in this case.

Sincerely,

[Your Name]